
Clerk: Mrs Jane Smith
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**To: Cllr Andrew Chanter, Cllr Karen Fairhurst, Cllr Ernie Pallas,
Cllr Jacqueline Raeburn, Cllr Darren Steele (Chairman), Cllr Andrew Taylor.**

You are hereby summoned to attend the meeting of Lathom South Parish Council to be held at the Cricket Club, Blaguegate Lane, Lathom, WN8 8TY at 7:30 pm on Wednesday 2 September 2026.

AGENDA

- 1 To record apologies for absence**
- 2 To receive declarations of interest**
- 3 To sign as a correct record the minutes of the meeting held on 15 July 2026**
- 4 Public Participation**

The meeting will consider any matters raised by members of the public by email to the Clerk

5 To ratify and authorise payment of accounts presented (5 mins)

Lloyds Bank	160726	Corporate Card payment	d.d	£3.00
LCC Finance	170726	Firwood Bridge 1st	b.t	£140,000.00
LCC Finance	200726	Firwood Bridge 2nd	b.t	£51,917.00
HMRC	230726	Employers NI	d.d	£188.61
OPSTA	270726	Annual subscription	b.t	£10.00
Unity Trust	310726	Service charge	Fee	£7.00
N B Maintenance	060826	Bench maintenance	b.t	£650.00
J Smith	060826	Travel expenses	b.t	£44.00
Lloyds Bank	160826	Corporate Card payment	d.d	£3.00
Parish Online	280826	1year website hosting	b.t	£420.00

Unity Trust	310826	Service charge	Fee	£7.00
Cricket Club	090926	Room hire 020926	s.o	£50.00
Talk Mobile	100926	Mobile phone bill	d.d	£5.95

- 6 To note the NJC agreed pay award for 2026/27 (5 mins)
 - 7 To receive closure of audit documentation and External Auditors Report (5 mins)
 - 8 To approve the appointment of an internal auditor for the 2026/27 audit (5 mins)
 - 9 To discuss any planning issues (5 mins)
- Any applications received after publication of the agenda may be considered.
- 10 To review / adopt the following policies (10 mins)
 - a. Adopt External Complaints Policy
 - b. Review Recruitment Policy adopted September 2025
 - c. Review Appraisal Policy adopted September 2025
 - 11 To agree on a maintenance plan for the Parish Council noticeboards (10 mins)
 - 12 To agree articles for inclusion in the winter newsletter and set dates for completion (15 mins)
 - 13 To review the temporary fencing in Swells Wood and agree any further actions (10 mins)
 - 14 To receive an update on the Firwood Road Bridge Project (5 mins)
 - 15 Exchanges of information. For information only (no discussion)



Mrs Jane Smith
Parish Clerk

25 August 2026

Note: Members of the public do not take part in council meetings themselves. However, members of the public who wish to make comments about any item that is on the agenda should make their wishes known at the beginning of the meeting to the Chairman. The Chairman will then arrange to find a suitable point at which to adjourn the proceedings to allow them to speak. Comments about items that are not specifically on the agenda may be raised under the special provision to adjourn the meeting and allow members of the public to address the Council. There is a normal time limit of four minutes per speech.