



# Lathom South Parish Council

*serving our local community*

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*Clerk: Mrs Jane Smith*  
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**To: Cllr Andrew Chanter, Cllr Karen Fairhurst, Cllr Ernie Pallas, Cllr Darren Steele (Chairman), Cllr Andrew Taylor.**

**You are hereby summoned to attend the meeting of Lathom South Parish Council to be held at Skelmersdale Cricket Club at 6:30 pm on Wednesday 13 May 2026. The Meeting may be suspended to accommodate the Annual Parish Assembly at 7.30pm.**

## **AGENDA (Open to the Public)**

### **ANNUAL GENERAL MEETING**

- 1 To elect Chairman and hear acceptance of office**
- 2 To elect Vice Chairman and hear acceptance of office**
- 3 To co-opt a Member to fill a vacancy and to hear declaration of acceptance of office**
- 4 To record apologies for absence**
- 5 To receive declarations of interest**
- 6 To sign as a correct record the minutes of the meeting held on 8 April 2026**
- 7 Public Participation**

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

- 8 To confirm Registration of Financial Interests forms**
- 9 To confirm any representation on outside bodies**
- 10 To confirm structure and membership of any committees and subcommittees**
- 11 To adopt the Councillor Code of Conduct 2020**  
(Part 5 of West Lancashire Borough Council Constitution reviewed 9 April 2026)

**12 To consider payment of annual subscriptions**

CPRE (Campaign to Protect Rural England) - £50  
 SLCC (Society of Local Council Clerks) – £ 190  
 Open Spaces Society - £45  
 OPSTA (Ormskirk, Preston Southport Travellers Association) - £10  
 LALC / NALC - £248.14  
 Parish OnLine - £86

**13 To consider the insurance cover renewal quotation**

Quotation for 1 June 2026 – 31 May 2027 with Zurich £351.19 (compared to £310.67 for 2025/2026 and £340.67 for 2024/2025)

**14 To confirm dates of future meetings**

**15 To ratify and authorise payment of accounts presented**

Lloyds Bank	160426	Corporate card [ Card fee £3 Printer £259.99 ]	d.d	£262.99
D Steele	160426	Expenses	b.t	£6.99
HMRC	230426	Employer NI Feb/Mar/Apr 2026	d.d	£179.93
NEST	260426	Clerk's pension Apr 26	d.d	167.23
J Smith	300426	Clerk's salary Apr 26	d.d	£774.27
Unity Trust	300426	Service charge	d.d	£8.35
Talk Mobile	100526	Mobile phone	d.d	5.95
Cricket Club	130526	Room hire	b.t	£50.00

Members are asked to consider future room hire payments to the cricket club to be made by standing order from June 2026 to May 2027.

**16 To discuss any planning issues**

Any applications received after publication of the agenda may be considered.

**17 To approve the amended estimated costs for the Firswood Road Bridge Project**

**18 To plan the biennial maintenance check of Parish Council assets**

**19 Exchanges of information. For information only (no discussion)**



**Mrs Jane Smith  
Parish Clerk**

**8 May 2026**

**Note: Members of the public do not take part in council meetings themselves. However, members of the public who wish to make comments about any item that is on the agenda should make their wishes known at the beginning of the meeting to the Chairman. The Chairman will then arrange to find a suitable point at which to adjourn the proceedings to allow them to speak. Comments about items that are not specifically on the agenda may be raised under the special provision to adjourn the meeting and allow members of the public to address the Council. There is a normal time limit of four minutes per speech.**