



Clerk: Mrs Jane Smith
3 Old School, School Lane, Melling, Liverpool, L31 1FE
07353074691
clerk@lathomsouthparishcouncil.gov.uk

Minutes of the meeting of Lathom South Parish Council held at the Cricket Club, Blaguegate Lane, Lathom, WN8 8TY at 7:30 pm on Wednesday 10th December 2025.

Councillors in attendance: Cllr Karen Fairhurst, Cllr Ernie Pallas and Cllr Darren Steele (Chairman) and Cllr Andy Taylor

Apologies: Apologies received from Cllr Andrew Chanter and Cllr Roger Clayton and Ward Cllr Linda Webster

In attendance: There were no members of the public in attendance

MINUTES

1 To record apologies for absence

Apologies for absence were received from Cllr Andrew Chanter, Cllr Roger Clayton and Ward Cllr Linda Webster.

2 To receive declarations of interest

There were no declarations of interest.

3 To sign as a correct record the minutes of the meeting held on the 12th November 2025

The minutes of the meeting of 12th November 2025 were accepted as a true record and duly signed by the Chairman.

4 Public Participation

There was no public participation.

5 To ratify and authorise payment of accounts presented

Talk Mobile	101125	Mobile phone bill	d.d	£5.95
NEST	271125	Clerk's Pension Nov 25	d.d	£167.23
J Smith	011225	Clerk's salary Nov 25	b.t	£774.27
HMRC	021225	Employer NI payment	b.t	£62.87
Design 4 Print	021225	Newsletters	b.t	£245.00
Cricket Club	101225	Room hire	b.t	£50.00

The above accounts were ratified and authorised for payment.

The Clerk advised that the Santander bank account had not yet been closed under the Current Account Switch Service and Santander banking fees of £31.20 would be taken prior to closing the account.

6 To discuss any planning issues

Application No: 2025/0988/FUL

Proposal: Demolition of an existing conservatory and construction of a single storey side extension, construction of a single roof dormer and conversion of a detached garage to ancillary accommodation.

Location: 2 Cobbs Brow Cottages Vale Lane Lathom L40 6JH

Response deadline: 19th December 2025

There were no objections to the above application and it was resolved not to make a comment on the Planning Portal.

7 To ratify CIL Report for Financial Year 2023/24 to return to WLBC

The CIL Report for financial year 2023/24 was approved.

8 Initial consideration of budget for Financial Year 2026/27, including any capital purchases and Community Infrastructure spending but excluding exceptional items

The taxbase figure and confirmation of any Council Tax Support Grant had not been received from WLBC. Therefore, it was only possible to consider a rough draft which had been circulated prior to the meeting.

9 To consider the asbestos report on Swells Wood

Councillors had received the asbestos report prior to the meeting.

It was resolved to accept a quotation from UK Environmental to remove visible asbestos sheets from Swells Wood.
Quotations for fencing will be considered when received.

10 Discussion regarding relocating the bin in Jacobs Wood

It was resolved to move the bin further away from the benches in Jacobs Wood and to be relocated closer to the kissing gate. It was agreed this would be completed in the Spring of 2026.

11 Discussion relating to the formation of a working party to complete an annual review of the PC Standing Orders

It was agreed to perform a brief review of the Standing Orders when the Financial Regulations were reviewed. The Financial Regulations would be fully reviewed once the bank account switch had been fully completed.

12 To approve the Data Protection Policy

A draft Data Protection Policy had been circulated prior to the meeting. Two minor amendments to wording were agreed at the meeting and the policy was formally adopted by Lathom South Parish Council.

13 Update on the Firwood Road Bridge Project

The LCC Highways agreement to carry out the Firwood Road Bridge work had been formally signed by the Chairman and Clerk and returned to the Parish Council solicitors.

14 Report from South Lathom Residents' Association (SLRA) for information only

A written report from SLRA was received.

15 Exchanges of information. For information only (no discussion)

There were no further exchanges of information

There being no other business, the meeting closed at 8.40pm.

**Cllr Darren Steele
Chairman**

14th January 2026