



Clerk: Mrs Jane Smith
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Minutes of the meeting of Lathom South Parish Council held at the Cricket Club, Blaguegate Lane, Lathom, WN8 8TY at 7:30 pm on Wednesday 8th October 2025.

Councillors in attendance: Cllr Roger Clayton, Cllr Karen Fairhurst, Cllr Ernie Pallas, Cllr Darren Steele and Cllr Andy Taylor

Apologies: Apologies received from Cllr Andrew Chanter

In attendance: Two members of the public, County Cllr Adrian Owens and Ward Cllr Linda Webster attended

MINUTES

1 To record apologies for absence

Apologies for absence were received from Cllr Andrew Chanter.

2 To receive declarations of interest

There were no declarations of interest.

3 To sign as a correct record the minutes of the meeting held on the 3rd September 2025

The minutes of the meeting of 3rd September 2025 were accepted as a true record and duly signed by the Chairman.

4 Public Participation

There were 2 members of public in attendance who raised concerns about the planning application for Shireoaks.

5 Update on notices for way markers at entrances to farmland

This item was deferred to November meeting.

6 To ratify and authorise payment of accounts presented

Talk Mobile	090925	Mobile phone bill	d.d	£5.95
Santander	160925	Bank charges	b.t	£31.05
PJK Littlejohn	260925	External audit fee	b.t	£504.00
UK Environmental	260925	Asbestos removal	b.t	£1,860.00
Amazon	270925	Hazard tape	d.c	£15.64
NEST	290925	Clerk's Pension Sept 25	d.d	£193.23
J Smith	290925	Clerk's salary Sept 25 (incl. back pay & travel)	b.t	£929.87
HMRC	300925	Employer NI payment	b.t	£58.97
UK Environmental	031025	Asbestos removal and analysis	b.t	£1,980.00
Cricket Club	081025	Room hire	b.t	£50.00
SLCC	081025	Membership	b.t	£144.00

For information, income 1st July – 30 Sept 2025

Santander interest	£429.46
Wayleave agreement	£300.00
WLBC Concurrent grant	£323.50
CCLA income	£2,556.56

The above accounts were ratified and authorised for payment.

7 To receive closure of audit documentation and External Auditors Report

The Clerk confirmed the external audit had been signed off by the external auditor with no matters for attention. The audit report had been circulated to Councillors and the 'Notice of conclusion of audit', along with the certified AGAR (sections 1, 2 & 3), had been published on the website and placed in the main Parish Council noticeboard.

8 To consider alternative banking arrangements

Following a recent increase in fees for the use of online banking with Santander, alternative banking arrangements had been explored. It was resolved to move to Unity Trust Bank and apply for a Corporate Purchasing card.

9 To discuss any planning issues

Application Number: 2025/0808/FUL

Proposal: Retrospective - Change of use of land to a 3 pitch (6 statics) family gypsy & traveller site.

Location: Shireoaks Wigan Road Lathom Ormskirk Lancashire L40 6JN

Response Deadline: 17 October 2025

It was noted that the above planning application had been called in to the Planning Committee. It was agreed that a letter of objection to the planning application would be submitted by the Parish Council prior to the 17 October deadline.

10 To discuss the future funding of Public Rights of Way (PRoW)

Following the removal of the £500 PRoW grant from LCC, the Clerk asked Councillors to consider if PRoW maintenance should be included within the budget setting exercise for 2026/27 or if PRoW maintenance should be handed back to LCC.

It was resolved to keep the footpath strimming in the budget setting for 2026/27 and reviewed annually.

11 To decide on future work in Swells Wood

It was resolved to have an asbestos survey completed by Northstar Environmental UK.

12 Report from South Lathom Residents' Association (SLRA) for information only

SLRA advised that it would be submitting an objection to the Shireoaks application 2025/0808/FUL.

The condition of Firswood Road, in particular the drops at the side of the road had been reported to LCC Highways. Cllr Adrian Owen had received correspondence advising that potholes were to be repaired and the 'slow' markings repainted by the end of October.

13 Exchanges of information. For information only (no discussion)

It had been confirmed that the verge creep along Lyelake Lane had been included on the list with Highways for clearing but no date for completion had been provided.

There being no other business, the meeting closed at 8.45pm.

Cllr Darren Steele
Chairman

12th November 2025