



# Lathom South Parish Council

serving our local community

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Clerk: Mrs Jane Smith  
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**To: Cllr Andrew Chanter, Cllr Roger Clayton, Cllr Karen Fairhurst,  
Cllr Ernie Pallas, Cllr Darren Steele (Chairman), Cllr Andrew Taylor.**

**You are hereby summoned to attend the meeting of Lathom South Parish Council to be held at the Cricket Club, Blaguegate Lane, Lathom, WN8 8TY at 7:30 pm on Wednesday 3<sup>rd</sup> September 2025.**

## AGENDA

- 1 To record apologies for absence**
- 2 To receive declarations of interest**
- 3 To sign as a correct record the minutes of the meeting held on the 16<sup>th</sup> July 2025**
- 4 Public Participation**

**The meeting will consider any matters raised by members of the public by email to the Clerk**

- 5 To discuss the inclusion of notices on footpaths at entrances to farmland (10 mins)**
- 6 To ratify and authorise payment of accounts presented (10 mins)**

NEST	250725	Clerk's Pension Jul 25	d.d	£162.03
J Smith	290725	Clerk's salary Jul 25	b.t	£750.35
HMRC	290725	Employer NI payment	b.t	£58.97
Working Woodlands	080825	Invasive weed spraying	b.t	847.92
Talk Mobile	110825	Mobile phone bill	d.d	£5.95
Santander	160825	Bank charges	b.t	£0.15
NEST	270825	Clerk's Pension Aug 25	d.d	£162.03
Local Authority Tech	270825	Parish Online web hosting	b.t	£420.00

J Smith	290825	Clerk's salary Aug 25	b.t	£750.35
Cricket Club	030925	Room hire	b.t	£50.00

**7 To discuss any planning issues (15 mins)**

- 187 Wigan Road, installation of static caravan

Any applications received after publication of the agenda may be considered.

**8 To note the NJC agreed pay award for 2025/26 (5 mins)**

**9 To consider the approval of the following policies for adoption by LSPC (20 mins)**

- a) Appraisal Policy
- b) Disciplinary Policy
- c) Grievance Policy
- d) Recruitment Policy
- e) Model Publication Scheme

**10 Update on the Firwood Road Bridge Project (15 mins)**

**11 Update on Jacobs Wood and Swells Wood (10 mins)**

**12 To discuss the condition of rural pavements and consider action (10 mins)**

**13 To agree articles for inclusion in the winter newsletter and set dates for completion (15 mins)**

**14 Report from South Lathom Residents' Association (SLRA) for information only (10 mins)**

**15 Exchanges of information. For information only (no discussion)**



**Mrs Jane Smith**  
Parish Clerk

**27<sup>th</sup> August 2025**

**Note: Members of the public do not take part in council meetings themselves. However, members of the public who wish to make comments about any item that is on the agenda should make their wishes known at the beginning of the meeting to the Chairman. The Chairman will then arrange to find a suitable point at which to adjourn the proceedings to allow them to speak. Comments about items that are not specifically on the agenda may be raised under the special provision to adjourn the meeting and allow members of the public to address the Council. There is a normal time limit of four minutes per speech.**